

Malvern Special Families Summer Newsletter 2024

We are delighted to share with you our Summer Newsletter and we are really looking forward to welcoming you all to our summer clubs shortly.

Welcome from Our C.E.O.

Dear All,
I hope you are well and looking forward to the summer.

We are busy preparing for the summer clubs and, as you know, our last Poolbrook Club was held on Saturday 20th July. Our activities will transfer to Fort Royal Primary School from Monday 29th July.

Our plan at present is to move back to the Poolbrook site when the new academy school is built. I will update you on the timeline for this in our Autumn Newsletter.



We have run clubs at Poolbrook for 18 years, which is a fantastic achievement, and the children who were aged 5 when we first started will now be 23! Thank you to all the staff, children, parents and carers who have all contributed to the tremendous, exciting activities we have provided over that time.

I would also like to reassure everyone that we will continue to deliver our clubs as planned during Autumn Term 2024 (September – December).

What may change is the booking system, as the management company Sutton Croft (who are subcontracted by Worcester Children First) insist that we use their in-house booking system. We will provide more details as soon as we know more; we are currently awaiting a meeting with them to clarify the technicalities.

As you will have seen we have a packed summer of clubs, with lots of exciting trips and activities for the children and young people. Thank you to Caroline (Service Manager) and Helen (Office Administrator) and the staff teams who have worked tirelessly in the planning and preparation to ensure all runs smoothly.

Thank you as ever for your continued support of Malvern Special Families and your kind words and messages. I hope you all have a wonderful summer.

Best wishes,
Gareth Jones (C.E.O.)

MSF Clubs – Information for Families

Medication



If your child requires medication to be administered during club hours, please ensure that you have completed a copy of our Medication Administration Consent Form (for each medication).

Medication should be delivered to our clubs in its original packaging, with a pharmacy label on it confirming who the medicine is for and the dose required - this should match the information provided on the Medication Administration Consent Form. We are not permitted to administer medication without this.

'Nut-Free' Clubs



All MSF clubs are 'nut-free' zones. This means that food or products containing nuts/nut traces are not permitted.

We have children and staff at our clubs with life-threatening allergies to nuts, so any banned items (nuts or products containing nuts) found at our clubs will be removed immediately. Please ensure that you check packed lunches, snacks etc. carefully before sending to our clubs. Thank you.

Support/Mobility Equipment



Does your child require a wheelchair, buggy, walking frame, walking harness or use of a sling during club hours?

If yes, please ensure that you send these items with your child when attending our clubs. Equipment should be the most recent one(s) allocated for your child, to meet their current needs, and must be presented in good condition/safe working order.

Should a child arrive without the necessary equipment, parents/carers will be asked to go and collect these.

Mobile Phones, iPads, Smart Watches



In line with our Safeguarding Policy, personal electronic devices such as mobile phones, iPads and smart watches are not permitted at our clubs. Parents/carers must ensure that such items remain in their vehicles/do not enter our club, when dropping off and collecting their child.

If a child arrives at a club with a mobile phone/iPad/smart watch, they will be required to hand this to the playleader on arrival and this will be returned to them at the end of the club.

We thank you for your continued co-operation and support.



Update re: Admissions Policy & Provision for 18yr olds

Our Trustee Board has announced a change to the Admissions Policy and provision for 18year olds at Malvern Special Families.

From 1st September 2024, we will provide support for children / young people until the end of the academic year in which they turn 18 years old.

For example, if a child turns 18yrs on 1st February 2025 they will be permitted to continue accessing our clubs until the end of that academic year - Summer Term 2025 (excludes summer clubs).

If you have any questions regarding this change, please contact Helen Link (Office Administrator) at: admin@malvernspecialfamilies.org.uk

Dates for Your Diary....

**** MSF Clubs – Autumn Term 2024 ****

Our new (temporary) *Child Availability Form* for Autumn Term will be sent to families (via email) on:

Monday 29th July 2024

This form will help us gather everyone's availability and allocate places for Autumn Term 2024, whilst we await further information regarding how Sutton Croft's new booking system will work.

N.B.

Don't forget to check your junk/spam/trash email folders in case our *Child Availability Form* email is diverted there in error.

If you have requested (via our annual registration form) to receive a copy of our form via post, this will arrive shortly after the date shown above.

Donations & Fundraising



Malvern Special Families is extremely grateful to our regular donors, community fundraisers and businesses whose kindness and generosity help us to continue providing much needed support for local families.

If you know of a business, group or individual who would like to support our small charity, please encourage them to contact our C.E.O., Gareth Jones, at ceo@malvernspecialfamilies.org.uk for further information regarding hosting fundraising events, one-off and regular donations.

They can also donate directly via our website (www.malvernspecialfamilies.org.uk) and Just Giving page.