

Waiting List Request Form (2025)

Child's Information

Full name of child	
Date of birth	
Gender	Male ☐ Female ☐ Non-binary ☐
Address	
School currently attending	
Diagnosis of disability / special needs	
Specialist staff training required to support your child	e.g. Hoist, PEG feed, rescue medication, behaviour management.
Suggested staffing ratio 1:4 - one adult with four children 1:2 - one adult with two children 1:1 - one adult with one child 2:1 - two adults with one child	What is the appropriate staffing ratio for your child in order for them to safely access the activities in the busy group environment of our clubs? 1:4 ☐ 1:2 ☐ 1:1 ☐ 2:1 ☐ My child does not cope safely around other children ☐
Are they a child in care? (‘Looked After Child’ – i.e. in foster care)	Yes ☐ No ☐ If yes, please provide further details...

Clubs Requested

Clubs for children aged 5-11 years (Worcester). Priority will be given to children attending Fort Royal School. These clubs can be requested for a child in year R, 1, 2, 3, 4 or 5.			
Child's current school year	R ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐		
Clubs requested (please tick)	For Royal Saturday Club ☐ Fort Royal Holiday Club ☐		
Clubs for children aged 11-17 years (Worcester or Malvern). Priority will be given to children transitioning from our Fort Royal clubs to Regency High School. These clubs can be requested for a child in year 6, 7, 8, 9, 10 or 11.			
Child's current school year	6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐		
Clubs requested (please tick)	<table border="0"> <tr> <td>Worcester Regency Saturday Club ☐ Regency Holiday Club ☐ Regency Tuesday After School Club ☐ Regency Thursday After School Club ☐</td> <td>Malvern Malvern Saturday Youth Club ☐ Malvern Wednesday Eve. Youth Club ☐</td> </tr> </table>	Worcester Regency Saturday Club ☐ Regency Holiday Club ☐ Regency Tuesday After School Club ☐ Regency Thursday After School Club ☐	Malvern Malvern Saturday Youth Club ☐ Malvern Wednesday Eve. Youth Club ☐
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Parent/Carer's Details

Full name			
Relationship to child			
Contact number		Email	
Signature		Today's date	

Please return this form to: admin@malvernspecialfamilies.org.uk

For MSF office use only			
Date form received at office		Received by	